



Michigan Department VFW Auxiliary District Achievement Guide Sheet 2022-2023

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National Theme: Hands that Serve, Hearts that Care

Department Theme: Be the Anchor for Our Veterans, Hold Them Steady and Safe

Congratulations on being elected as District President for the 2022-23 Auxiliary year. This is an honor that your Districts trusted you with this position. I know that each of you will take it seriously and do your very best that you can to achieve the Circle of Excellence goals for your District, which will help your Department President Diana achieve it as well! As you should know, as District President you are a leader and a mentor to the members in your District as well as a representative for your District members to the entire Department. This should not be taken lightly, and it has responsibilities and goals that you need to do to your best to achieve!

You will be working closely with the Department Line Officers, but mostly with the Treasurer, Secretary and President. You will learn from them and work closely with them so that you can go back and mentor the members in your District on what they need to do to achieve excellence.

You will be given the tools necessary to achieve the goals that the Department is asking of you and if you feel you are not getting those tools or help that you need then just ask for it! I am confident that you will all do a great job! Now see below for what is expected of you as District President. We are going by the point system again this year, so if you have any questions just ask! Also, this year we will have a year-end report (Due by May 1st, 2023) so that I know what everyone did throughout the year! There will be more about this in a bulletin.

National Bylaws/Administrative Responsibilities (all MUST be done on time to achieve a total of 100 points)

1. District Report of Installation MUST be received at National Headquarters by 7/31/22.
2. Reports of Installation from all your Auxiliaries MUST be received at National Headquarters by 7/31/22, with a copy to the Department office, or a request for a suspension by the Department President will be submitted to National.
3. District and all Auxiliaries MUST be bonded by 8/31/22 (for at least double the amount of funds and property value of the District/Auxiliaries).
4. District 990 and all Auxiliaries 990s must be filed by 11/15/22. Copy MUST be sent to the Department Office.
5. District and Auxiliary Officers' dues must be paid by 12/31/22 or a letter will be sent to National to relieve any non-paid officers.
6. All Auxiliary official visits must be completed by 12/31/22.

Total points: _____

Additional Administrative Responsibilities/Leadership (worth 25 points apiece, total of 75 points)

7. Every Auxiliary in your District must report in every program at least once from June 1, 2022 to April 20, 2023.
8. District must communicate with every Auxiliary at least quarterly in one or more ways- email, mail, phone, website, or newsletter.
9. Submit a minimum of two articles to the MOV newspaper.

Total points: _____

Additional Administrative Responsibilities/Leadership (worth 10 points apiece, total of 50 points)

10. Must attend all C of A meetings (4 of them)
11. District President must engage every Auxiliary in doing the work of the organization.

Total points: _____

National – Circle of Excellence requirements/Training (worth 25 points apiece, total of 75 points)

12. District to host training session on a Health Auxiliary, Use of MALTA, Online Auxiliary Academy, or a school of instruction outside of your District meeting before April 1, 2023.
13. District President assures that all Auxiliaries MUST complete at least 1 project, activity or give a donation that benefits Veterans by 3/31/2022. (Must write about it in year-end report)
14. You must hold a joint VFW and VFW Auxiliary District-level project in addition to the current National Scholarship programs. This project must be completed by April 1, 2023.

Total points: _____

Membership goals and growth (*membership numbers for standings are used from June 30, 2022 to June 30, 2023*) Membership will be based on figures listed in the CRM-Paid, Cancelled & Deceased reports in MALTA. **You only receive one of the four levels below- maximum points that you can achieve: 125**

1. Over 101% in Membership, not including deaths (current percent) --**125 points**
2. 100% Plus in Membership, not including deaths (current percent) --**100 points**
3. 100% Plus in Membership, including paid deaths (paid percent) --**75 points**
4. 97-100% in Membership, including paid deaths (paid percent) --**50 points**

Total points: _____

Total points that you can achieve: 350 points **Total Points from all the above:** _____

Bonus Points used only if there is a tie for the 3 highest point range

1. A District Officer is to contact any Auxiliary below 100% in membership January 31, 2022 to on/or before April 15,2023. (Must explain in your year-end report how you achieved this and is separate from the communication from #8-above) **25 points**
2. All required paperwork submitted to the Department on time that is not in any of the above goals. This would include District meeting notices, vouchers, audits, and the year-end report. **25 points**

Total points: _____

Department Awards

The District with the highest points will receive: A Certificate of Achievement and \$200 check to the District and a special gift to the District President.

The District with the 2nd highest points will receive: A Certificate of Achievement and \$125 check to the District and a special gift to the District President.

The District with the 3rd highest points will receive: A Certificate of Achievement and \$75 check to the District and a special gift to the District President.

Any District (not including the above 3) that scores more than 250 points will receive a \$50 check to the District and a small gift to the District President.

Any District that scores between 200-250 points will receive a \$25 check to the District and a small gift to the District President.

Any District that scores under 200 points will receive a \$10 check to the District and a small gift to the District President.

Debbie Scheetz
District Achievement Chairman
24029 Joanne Ave
Warren, MI 48091
586-945-1287
Deb_scheetz@yahoo.com