



**Michigan Department VFW Auxiliary  
Chief of Staff/Extension Guide Sheet 2021-22  
[www.vfwauxmi.org](http://www.vfwauxmi.org)**

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***National Theme: Soaring Above & Beyond  
Department Theme: Tell Our Story of Service***

**PROGRAM GOALS**

**Maintain Current Auxiliaries  
Establish New Auxiliaries  
Present to Unaffiliated Posts  
Mentor Auxiliary Members**

Did you notice our Goals included Mentoring? That is right, two roles, one goal. When you think of these goals individually, you think about caring, leading, strengthening, and mentoring members. The Mentoring for Leadership Program goes hand in hand with being Chief of Staff. You may choose to have a separate Mentoring Chairman.

The Chief of Staff is the main point of contact. The Department Chief of Staff works with the Department President, District Presidents, and Auxiliary Presidents to identify problems in Auxiliaries and how to alleviate those problems. They make recommendations on improving auxiliaries.

Under Extension, The Chief Of Staff works with VFW Posts interested in instituting a new Auxiliary.

Under Mentoring for Leadership, the Chief of Staff Mentors Members. You may choose to have a separate Chairman. The Chief of Staff will see that the members are receiving the help they need.

**NATIONAL AWARD FOR MEMBERS**

1. \$25 VFW Store Gift Certificate to one member in each of the four Conferences who assisted the Department Chief of Staff in nurturing/strengthening a struggling Auxiliary and *utilized Building on the VFW Auxiliary Foundations* in their efforts.

**DEPARTMENT AWARDS**

1. A special gift to the organizer of NEW AUXILIARY instituted between July 1, 2021 and April 1, 2022.
2. \$25 to each NEW AUXILIARY instituted between July 1, 2021 and April 1, 2022.
3. A plaque to any Post instituting a NEW AUXILIARY between July 1, 2020 and April 1, 2022.
4. A certificate of good health to all Healthy Auxiliary

## MEMBERSHIP CATEGORIES

<b>#1 -10-36</b>	<b>#2 -37-50</b>	<b>#3 51-68</b>	<b>#4 - 69-84</b>	<b>#5 - 85-98</b>
<b>#6 - 99-115</b>	<b>#7 - 116-139</b>	<b>#8 -140-166</b>	<b>#9 -167-237</b>	<b>#10 -238-</b>

Achievements	Completed	Reported
Presented a "Good Job Award" to a worthy member.		
Use publicity for revitalizing your auxiliary or forming a new auxiliary		
Auxiliary attended a Building on the Foundation workshop		
Gave a presentation to an Unaffiliated Post About starting an auxiliary		
Sent Nomination form for National Award #1 by March 31, 2022		
Reported on Mentoring members		
Attend and register at a School of Instruction – District Meeting, Fall Conference or Mid-Winter Conference		
Attend and register at own District Meeting		
Report		

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