



Michigan Department VFW Auxiliary District Achievement Guide Sheet 2022-2023

www.vfwauxmi.org

National Theme: Hands that Serve, Hearts that Care

Department Theme: Be the Anchor for Our Veterans, Hold Them Steady and Safe

Congratulations on being elected as District President for the 2022-23 Auxiliary year. This is an honor that your Districts trusted you with this position. I know that each of you will take it seriously and do your very best that you can to achieve the Circle of Excellence goals for your District, which will help your Department President Diana achieve it as well! As you should know, as District President you are a leader and a mentor to the members in your District as well as a representative for your District members to the entire Department. This should not be taken lightly, and it has responsibilities and goals that you need to do to your best to achieve!

You will be working closely with the Department Line Officers, but mostly with the Treasurer, Secretary and President. You will learn from them and work closely with them so that you can go back and mentor the members in your District on what they need to do to achieve excellence.

You will be given the tools necessary to achieve the goals that the Department is asking of you and if you feel you are not getting those tools or help that you need then just ask for it! I am confident that you will all do a great job! Now see below for what is expected of you as District President. We are going by the point system again this year, so if you have any questions just ask! Also, this year we will have a year-end report (Due by May 1st, 2023) so that I know what everyone did throughout the year! There will be more about this in a bulletin.

National Bylaws/Administrative Responsibilities (all MUST be done on time to achieve a total of 100 points)

1. District Report of Installation MUST be received at National Headquarters by 7/31/22.
2. Reports of Installation from all your Auxiliaries MUST be received at National Headquarters by 7/31/22, with a copy to the Department office, or a request for a suspension by the Department President will be submitted to National.
3. District and all Auxiliaries MUST be bonded by 8/31/22 (for at least double the amount of funds and property value of the District/Auxiliaries).
4. District 990 and all Auxiliaries 990s must be filed by 11/15/22. Copy MUST be sent to the Department Office.
5. District and Auxiliary Officers' dues must be paid by 12/31/22 or a letter will be sent to National to relieve any non-paid officers.
6. All Auxiliary official visits must be completed by 12/31/22.

Total points: _____

Additional Administrative Responsibilities/Leadership (worth 25 points apiece, total of 75 points)

7. Every Auxiliary in your District must report in every program at least once from June 1, 2022 to April 20, 2023.
8. District must communicate with every Auxiliary at least quarterly in one or more ways- email, mail, phone, website, or newsletter.
9. Submit a minimum of two articles to the MOV newspaper.

Total points: _____

Additional Administrative Responsibilities/Leadership (worth 10 points apiece, total of 50 points)

10. Must attend all C of A meetings (4 of them)
11. District President must engage every Auxiliary in doing the work of the organization.

Total points: _____

National – Circle of Excellence requirements/Training (worth 25 points apiece, total of 75 points)

12. District to host training session on a Health Auxiliary, Use of MALTA, Online Auxiliary Academy, or a school of instruction outside of your District meeting before April 1, 2023.
13. District President assures that all Auxiliaries **MUST** complete at least 1 project, activity or give a donation that benefits Veterans by 3/31/2022. (Must write about it in year-end report)
14. You must hold a joint VFW and VFW Auxiliary District-level project in addition to the current National Scholarship programs. This project must be completed by April 1, 2023.

Total points: _____

Membership goals and growth (*membership numbers for standings are used from June 30, 2022 to June 30, 2023*) Membership will be based on figures listed in the CRM-Paid, Cancelled & Deceased reports in MALTA. You only receive one of the four levels below- maximum points that you can achieve: 125

1. Over 101% in Membership, not including deaths (current percent) --**125 points**
2. 100% Plus in Membership, not including deaths (current percent) --**100 points**
3. 100% Plus in Membership, including paid deaths (paid percent) --**75 points**
4. 97-100% in Membership, including paid deaths (paid percent) --**50 points**

Total points: _____

Total points that you can achieve: 350 points **Total Points from all the above:** _____

Bonus Points used only if there is a tie for the 3 highest point range

1. A District Officer is to contact any Auxiliary below 100% in membership January 31, 2022 to on/or before April 15, 2023. (Must explain in your year-end report how you achieved this and is separate from the communication from #8-above) **25 points**
2. All required paperwork submitted to the Department on time that is not in any of the above goals. This would include District meeting notices, vouchers, audits, and the year-end report. **25 points**

Total points: _____

Department Awards

The District with the highest points will receive: A Certificate of Achievement and \$200 check to the District and a special gift to the District President.

The District with the 2nd highest points will receive: A Certificate of Achievement and \$125 check to the District and a special gift to the District President.

The District with the 3rd highest points will receive: A Certificate of Achievement and \$75 check to the District and a special gift to the District President.

Any District (not including the above 3) that scores more than 250 points will receive a \$50 check to the District and a small gift to the District President.

Any District that scores between 200-250 points will receive a \$25 check to the District and a small gift to the District President.

Any District that scores under 200 points will receive a \$10 check to the District and a small gift to the District President.

Debbie Scheetz
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Michigan Department VFW Auxiliary Auxiliary Achievement/Circle of Excellence Guide Sheet 2022-2023

www.vfwauxmi.org

Facebook Page: Kathryn Kirby

National Theme: Hands that Serve, Hearts that Care

Department Theme: Be the Anchor for Our Veterans, Hold Them Steady and Safe

Congratulations on your election as President for your Auxiliary. The success of your Auxiliary depends on your leadership. As President of your Auxiliary, your officers and chairmen will look to you for guidance throughout the year. Being a President is a position of accountability, responsibility and integrity. Above all, have pride in serving our veterans, youth and community.

"Always remember it's nice to be important, but more important to be nice."

COMPLETED ENTRY MUST BE POSTMARKED BY APRIL 1, 2023.

We will select the top **20 Auxiliaries** as First Place winners. They will be selected on a point basis. In case of a tie, we will use the tie breaker points.

Announcement and Presentation of the **Circle of Excellence** Auxiliary Achievement winners will be held at the 2023 Department Convention. Please check the convention agenda when it is available, for the date and approximate time of the Auxiliary Achievement presentations.

The top 10 Auxiliaries will receive a \$50.00 check. The next 10 Auxiliaries will receive a \$25.00 check. All Auxiliaries will receive a Citation of Merit.

A special citation will be given to all Auxiliary Presidents submitting a report for this program.

Be one of the **TOP 20 Circle of Excellence** Auxiliaries. Work as a **TEAM** toward the goals for each program. Complete as many of the listed tasks as possible and make the necessary donations.

CIRCLE OF EXCELLENCE AUXILIARY ACHIEVEMENT PROGRAM

Auxiliary # _____

District # _____

Date Submitted: _____

Auxiliary President's Name: _____

Address: _____

City/Zip Code: _____

Phone Number: _____

Auxiliary President's Signature: _____

TO BE NAMED WINNER OF AUXILIARY ACHIEVEMENT

YOU MUST MEET THE FOLLOWING CRITERIA:

1. Auxiliary **MUST** be represented at each of your own District Meetings.
2. Membership **MUST** be 95% by December 1, 2022.
3. All monies owed to Department **MUST** be paid in full by March 31, 2023.
4. ALL audits must be received at the Department Office **ON TIME**.
5. Report at least one (1) time between May 1, 2022 and April 1, 2023 in each chairmanship (including Chief of Staff).
6. Report of Installation must be received by Department and District by July 15, 2022.
7. IRS form 990 report must be completed by November 15, 2022 and copy mailed to Department Treasurer.
8. President and Treasurer **MUST** be bonded by August 31, 2022.
9. This Questionnaire **MUST BE COMPLETED AND INCLUDED IN THIS REPORT**.

SECTION ONE: PRESIDENT'S LEADERSHIP	POINTS	EARNED
President held a planning meeting	5	
Within 30 days of taking office, President provided financial information and membership report to the Post Commander, as required by Section 810 of the National Bylaws	3	
Report of Installation entered online and/or sent to Department Secretary by July 15, 2022. Copy sent to Department and District	10	
List of Chairmen sent to Department and District Secretary by July 15, 2022.	5	
Offices of President and Treasurer bonded for double the Auxiliary funds and property by August 31, 2022 – proof shown at District Official Visit	10	
2021 IRS 990 filed by November 15, 2022 with copy sent to Department and proof shown at District Official Visit	3	
President presided over 10 business meetings – 1 point per meeting	10 max	
President registered and attended ALL their own District meetings	15	
President, Sr. Vice, or Jr. Vice registered, signed in and attended the School of Instruction at Fall Conference	10	
President, Sr. Vice or Jr. Vice registered, signed in and attended the Mid-Winter Conference (Jan 2023)	10	
President signed up at least 1 new/rejoined member. Must have your Member ID# on the application to achieve the point	2	

Maximum Points Section One = 83

Total earned _____

SECTION TWO: AUXILIARY PARTICIPATION	Points	Earned
Auxiliary officers' dues must be paid by December 15, 2022	10	
Achieved 100% PLUS 1 in membership by March 31, 2023	10	
Auxiliary actively participated and reported in Department Programs (Must report every quarter)	10	
Auxiliary MUST complete at least one project, activity or donation that benefits veterans by March 31, 2023	10	

Auxiliary registered/attended ALL OWN District meetings	10	
At least one (1) member registered at Fall Conference	5	
At least one (1) member registered at Mid-Winter Conference	2	

Maximum Points Section Two - 57

Total Earned _____

SECTION THREE: AUXILIARY DONATIONS/QUOTAS	Points	Earned
Donation to ALL Department Suggested Donations	10	
Donation to Department President's Special Project	2	
National Home Health & Happiness Quota paid to National VFW Auxiliary by December 31, 2022	2	
Auxiliary Program Pin monies paid by March 1, 2023	2	
Donation to National Patriotic Art Escrow Fund (send donation directly to VFW National Auxiliary)	2	

Maximum Points Section Three – 18

TOTAL EARNED _____

SECTION FOUR: PROGRAM ACHIEVEMENT GOALS	Points	Earned
Americanism/Patriotic Instructor	9	
Auxiliary Outreach	5	
"Buddy" Poppy/VFW National Home	11	
Chief of Staff	6	
Historian/Media Relations	9	
Hospital	10	
Legislative	8	
Membership	10	
Mentoring for Leadership	4	
Scholarship	6	
Veterans and Family Support	7	
Youth Activities/Camp Trotter	13	

Maximum Points Section Three – 98

Total Earned _____

Total Program Achievement Points = 25

Total Earned _____

The 20 Auxiliaries with the highest points will be judged as the winners!

TIE BREAKER

100% plus in membership by December 31, 2022 (10 points) _____

1 point for each % or fraction over 100% on April 20, 2023 _____

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Michigan Department VFW Auxiliary Auxiliary Outreach Guide Sheet 2022-2023

www.vfwauxmi.org

Facebook Page: Auxiliary Outreach-Michigan

National Theme: Hands that Serve, Hearts that Care

Department Theme: Be the Anchor for Our Veterans, Hold Them Steady and Safe

Program Goals

Building Partnerships Outreach

Auxiliary Participating in Outreach

Auxiliary Outreach is just like it sounds. This program is to help guide our Auxiliaries or individual members to partner or work with other community minded groups to benefit the entire community. You as an individual probably already do some of this great work within your own community but will now have a place that it can be also recognized. By helping or volunteering everyone will benefit. Individually some of the perks or benefits that we can gain is helping others, you might learn a new skill, make new friends, have some personal growth, and can take pride in a job well done.

Things that can be considered in the Auxiliary Outreach program are mostly working other organizations such as working with Police and Fire Departments on their safety and fire prevention weeks, working with the Chamber of Commerce on a beautification project like planting trees or flowers, or perhaps volunteering at the local library to re-shelve books or read to kids during story time. When volunteering and working with these other organizations you are helping them, but you also need to represent the VFW Auxiliary. You can do this by wearing a local post or National branded Auxiliary hat, shirt, jacket, name tag, or pin. This might spark a side interest or discussion about our organization and get interested persons to investigate joining the VFW Auxiliary as well. You should also have information on how to join and even an application handy. Please remember you are there helping another organization, and this is not a membership drive but an opportunity to possibly show how the local VFW and Auxiliaries care about the communities in which they also live.

Here are the steps to launch a successful Auxiliary Outreach Project:

- Find a local group or organization in need of assistance.
- Ask what your Auxiliary can do to assist them.
- Vote on your Auxiliary floor to take part in the project. This must be done before every project!
- Volunteer, wearing your VFW Auxiliary identification.
- Report, report, report!

DEPARTMENT AWARDS FOR AUXILIARIES

Most overall partnership activities completed in each membership category

\$10 and Citation of Merit to the Auxiliary

Best overall most outstanding community partnership with the required entry form.

\$10 and Citation of Merit to the Auxiliary

Citation of Merit to each Auxiliary for participation in the Auxiliary Outreach program.

NATIONAL AWARDS FOR AUXILIARIES

1. Most outstanding community partnership with another organization

- Citation to every Auxiliary that partners with another organization within their community. Criteria and required entry form available at vfwauxiliary.org/resources must be sent to the Department Chairman by March 31, 2023.
- Citation and \$25 to one Auxiliary in each conference with the most outstanding community partnership. Winners will be announced at National convention in 2023.

MEMBERSHIP CATEGORIES

#1 -10-36	#2 -37-50	#3 51-68	#4 - 69-84	#5 - 85-98
#6 - 99-115	#7 - 116-139	#8 -140-166	#9 -167-237	#10 -238-OVER

Achievements	Completed	Reported
Auxiliary utilized the Auxiliary Outreach material/resources available on the National VFW Auxiliary website		
Motion to accept Volunteer Hours for each Auxiliary Outreach Project		
Auxiliary participation in the Auxiliary Outreach Program. (Report what you did, the number of members, and hours.)		
Submitted National Award required entry form to Department Chairman by March 31, 2023		
Partnering with another community organization (Report every time you do this.)		
Chairman attended a School of Instruction – Sunday 2022 Convention Training, District Meeting, Fall Conference or Mid-Winter Conference		
Chairman attended their own District Meeting		
Reported every quarter		

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Michigan Department VFW Auxiliary Americanism/Patriotic Instructor Guide Sheet 2022-2023

www.vfwauxmi.org

Facebook Page: Americanism-Michigan

National Theme: Hands that Serve, Hearts that Care

Department Theme: Be the Anchor for Our Veterans, Hold Them Steady and Safe

Program Goals

Flag Education

Promote #Auxiliary Patriotism

POW/MIA Recognition

Star Family Recognition

"Americanism is an unfailing love of country; loyalty to its institutions and ideals; eagerness to defend it against all enemies; undivided allegiance to the flag; and a desire to secure the blessings of liberty to ourselves and posterity" (VFW Auxiliary Podium Edition Bylaws and Ritual, 2022).

Congratulations on being selected as Your Auxiliary's Americanism/ Patriotic Instructor for 2022/ 2023!! After a few challenging years I am sure everyone is ready to go out and demonstrate their pride in America! We need to assist with parades, programs and events in our communities, state, and nation!

NATIONAL AWARDS FOR AUXILIARIES

Most outstanding patriotic community event.

- Citation to every Auxiliary that hosts a patriotic community event. Criteria and entry form (required) available at vfwauxiliary.org/resources. Auxiliaries must send the entry form to their Department Americanism Chairman by March 31, 2023. Citations will be mailed directly to participating Auxiliaries from National Headquarters.
- Citation and \$25 to one Auxiliary in each of the four Conferences that hosts the most outstanding patriotic community event. Winners will be announced and awards presented at the 2023 National Convention in Phoenix, AZ.

DEPARTMENT AWARDS FOR AUXILIARIES

- ✓ Best promotion, participation, and/or recognition of Patriotic days including branch of service birthdays in each membership category
\$10.00 and Citation of Merit to Auxiliary
- ✓ Best overall program on Americanism/Patriotism in the school or community
\$10.00 and Citation of Merit to Auxiliary
- ✓ Best recognition of Blue, Gold, or Silver Star families in each membership category
\$10.00 and Citation of Merit to Auxiliary

MEMBERSHIP CATEGORIES

#1 -10-36	#2 -37-50	#3 51-68	#4 - 69-84	#5 - 85-98
#6 - 99-115	#7 - 116-139	#8 -140-166	#9 -167-237	#10 -238-OVER

Achievements	Completed	Reported
Auxiliary utilized the Americanism material/resources available on the National VFW Auxiliary website		
Auxiliary promoted, participated, or recognized any patriotic day and/or branch of service birthdays		
Auxiliary conducted a flag education program at schools or in the community.		
Report how many American flags were presented in the community		
Report how many POW/MIA flags were presented in the community		
Report number of Patriotic Appreciation Citations, Certificate of Appreciation or Respect for the Flag Citations presented to citizens and/or businesses in recognition of their displaying the American Flag, POW/MIA flag and/or displays of American pride		
Recognize/aid Blue, Gold and Silver Star families in your area		
Auxiliary participation or sponsor a POW/MIA Awareness Program		
Assist VFW with Smart/Maher National Citizenship Teacher Education Award program		
Chairman attended a School of Instruction – Sunday 2022 Convention Training, District Meeting, Fall Conference or Mid-Winter Conference		
Chairman attended their own District Meeting		
Reported every quarter		

Carol Johnson, Americanism/Patriotic Instructor Chairman
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Michigan Department VFW Auxiliary "Buddy"® Poppy/VFW National Home for Children Guide Sheet 2022-2023

www.vfwauxmi.org

Facebook Page: "Buddy"® Poppy/VFW National Home-Michigan

National Theme: Hands that Serve, Hearts that Care

Department Theme: Be the Anchor for Our Veterans, Hold Them Steady and Safe

PROGRAM GOALS

"Buddy"® Poppy Education and Community Outreach

"Buddy"® Poppy Display Contest

VFW National Home for Children Education and Community Outreach

"Buddy"® Poppy Program

The ultimate purpose of the "Buddy"® Poppy program is to commemorate and remember the lives of those American veterans who have shed their blood and to show that we will never forget their sacrifices. The "Buddy"® Poppy has remained the VFW's official memorial flower since 1922. This program's motto has become "Honor the Dead by Helping the Living".

VFW National Home for Children

Since its establishment in 1925 to aid the families of American veterans who paid the ultimate sacrifice during WWI, the VFW National Home for Children has provided rent-free homes for veterans and their families to maintain the family unit. The primary goal of the National Home is to provide help and hope to our veterans, their children, and families. The National Home Help Line provides assistance to veterans to seek aid and assistance in their communities.

NATIONAL AWARDS FOR AUXILIARIES

Most outstanding event that demonstrated how the "Buddy"® Poppy and the VFW National Home for Children impact each other.

- Citation to every Auxiliary that hosts an activity and/or event that exhibited and/or explained how the "Buddy"® Poppy and the VFW National Home for Children impact each other. Entry form must be mailed to Department Chairman by March 31, 2023.
- Citation and \$25 to one Auxiliary in each of the four Conferences with the most outstanding activity and/or event that shows how the "Buddy"® Poppy and the VFW National Home for Children impact each other.

Most outstanding community education about the "Buddy"® Poppy and the VFW National Home for Children.

- Citation to every Auxiliary that hosts an activity and/or event that educates the community about the "Buddy"® Poppy and VFW National Home for Children Program. Entry form must be mailed to Department Chairman by March 31, 2023.
- Citation and \$25 to one Auxiliary in each of the four Conferences that hosts the most outstanding activity and/or event that educates the community about the "Buddy"® Poppy and the VFW National Home for Children Program.
- Citation to each Auxiliary that contributes a gift of 25 cents or more per member to the Health & Happiness Fund based on membership on June 30, 2022.

DEPARTMENT AWARDS

- ✓ Best promotion and education of the “Buddy”® Poppy program in the community in each membership category
\$10 and Citation of Merit to the Auxiliary.
- ✓ Best promotion and education of the VFW National Home for Children program in the community in each membership category
\$10 and Citation of Merit to the Auxiliary
- ✓ Best overall activity/event demonstrating how the “Buddy”® Poppy and VFW National Home for Children impact each other
\$10 and Citation of Merit to the Auxiliary
- ✓ Best promotion of the VFW National Home for Children Help Line in each membership category
\$10 and Citation of Merit to the Auxiliary
- ✓ Mid-Winter “Buddy”® Poppy display contest
\$20, \$15, and \$10 to the Auxiliaries for the 1st, 2nd, and 3rd place winners
Youth Category: Plaque for 1st place winner and Citation to all youth who participate.
- ✓ Citation to the Chairman and Auxiliary for participation in the program

MEMBERSHIP CATEGORIES

#1 -10-36	#2 -37-50	#3 51-68	#4 - 69-84	#5 - 85-98
#6 - 99-115	#7 - 116-139	#8 -140-166	#9 -167-237	#10 -238-OVER

Achievements	Completed	Reported
Auxiliary utilized the “Buddy”® Poppy/VFW National Home material/resources available on the National VFW Auxiliary website (Report resources used.)		
Held a “Buddy”® Poppy drive with/without the Post (Report how many poppies distributed and whether you did it with or without the post.)		
Promoted education of “Buddy”® Poppy in the community		
Participated in the Mid-Winter “Buddy”® Poppy display		
“Buddy”® Poppies displayed/used through the year (Report # and how used.)		
Promoted the VFW National Home for Children (Report how this was done.)		
Promoted education about the VFW National Home in the community		
Attended Michigan Day at VFW National Home		
Purchased at least one Life Membership to VFW National Home		
Promoted the VFW National Home for Children Help Line (Report how this was done.)		
Purchased at least one VFW National Home Tribute Brick		
Chairman attended a School of Instruction – Dept Convention 21-22, District Meeting, Fall Conference or Mid-Winter Conference		
Chairman attended their own District Meeting		
Reported every quarter		

Christine LeBrun, “Buddy”® Poppy/VFW National Home Chairman
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Michigan Department VFW Auxiliary Chief of Staff/Extension Guide Sheet 2022-2023

www.vfwauxmi.org

Facebook Page: Chief of Staff-Michigan

National Theme: Hands that Serve, Hearts that Care

Department Theme: Be the Anchor for Our Veterans, Hold Them Steady and Safe

PROGRAM GOALS

Maintain and Strengthen Current Auxiliaries

Presentations to Unaffiliated Posts

Welcome and Recognize New Auxiliaries

Official Visit Communication

Revitalize and Rejuvenate

Do you know the duties of the Department Chief of Staff? The Chief of Staff for a Department is the main point of contact, particularly with the Unaffiliated (Bachelor) Posts. The Department Chief of Staff also works with the Department President, District Presidents, and Auxiliary Presidents to identify problems in Auxiliaries and helps to create a plan to correct those problems. They make recommendations on improving Auxiliaries.

Under Extension, The Chief of Staff works with VFW Posts interested in instituting a new Auxiliary.

You can help in this process by contacting any unaffiliated posts in your District to provide them with information on the asset an Auxiliary can be. If they show an interest, your next step is to contact the Department Chief of Staff. There are several items on the National Website that can assist you in this. Once we have instituted a new Auxiliary we need to welcome, mentor, and recognize them.

Healthy Auxiliaries are what will allow our organization to continue into the future. Again, we need to make use of all the many items available on our websites. Know the 5 major things we need to do to be a healthy Auxiliary...

1. A minimum of 10 business meetings per year must be held, with a quorum (at least 5 members present).
2. By February 1st dues must be paid on at least 10 members.
3. Quarterly audits must be submitted in a timely manner.
4. Officers elected, installed, and reported to Department and National NO LATER THAN June 30th.
5. The offices of President and Treasurer MUST be bonded by August 31st.

Make use of the Healthy Auxiliary Tool Kit. (These are 7 resources to allow Auxiliaries to recognize and solve issues early). Pretty simple really, follow those by-law requirements, make use of the tips provided, and you are well on your way to good health.

While the Chief of Staff takes the lead in getting Auxiliaries back to health, we all have a part in making sure each of us are members of a Healthy Auxiliary. Make it your mission to see that your Auxiliary gets and stays a healthy, active, and supportive part of our organization.

NATIONAL AWARD FOR MEMBERS

\$25 VFW Store Gift Certificate to one member in each of the four Conferences who assisted the Department Chief of Staff in nurturing/strengthening a struggling Auxiliary and *utilized Building on the VFW Auxiliary Foundations* in their efforts. A NOMINATION FORM IS TO BE FILLED OUT (found on Malta website) and this is submitted to Department Chief of Staff by March 31, 2023. Winners will be announced at the 2023 National Convention to be held in Phoenix, AZ.

DEPARTMENT AWARDS (To be presented at the 2023 Department Convention)

- ✓ Special gift to the organizer of a NEW AUXILIARY instituted between July 1, 2022 and April 1, 2023
- ✓ \$25 to each NEW AUXILIARY instituted between July 1, 2022 and April 1, 2023
- ✓ Plaque to any Post instituting a NEW AUXILIARY between July 1, 2022 and April 1, 2023
- ✓ Certificate of good health to all Healthy Auxiliaries

MEMBERSHIP CATEGORIES

#1 10-36	#2 37-50	#3 51-68	#4 69-84	#5 85-98
#6 99-115	#7 116-139	#8 140-166	#9 167-237	#10 238 & OVER

Achievements	Completed	Reported
Auxiliary utilized the Chief of Staff material/resources available on the National VFW Auxiliary website		
Presented a "Good Job Award" to a worthy member		
Auxiliary attended a Building on the Foundation workshop		
Gave a presentation to an Unaffiliated Post About starting an Auxiliary		
Sent Nomination form for National Award #1 by March 31, 2023		
Made use of the Healthy Auxiliary Tool Kit		
Chairman attended a School of Instruction – Sunday 2022 Convention Training, District Meeting, Fall Conference or Mid-Winter Conference		
Chairman attended your own District Meeting		
Reported every quarter		

Stephanie Krueger, Chief of Staff/Extension Chairman

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Michigan Department VFW Auxiliary Historian/Media Relations Guide Sheet 2022-2023

www.vfwauxmi.org

Facebook Page: Historian/Media Relations-Michigan

National Theme: Hands that Serve, Hearts that Care

Department Theme: Be the Anchor for Our Veterans, Hold Them Steady and Safe

Program Goals

Historian Duties

Media Relations

Welcome to the new year! Congratulations on being chosen as your Auxiliary's Historian/Media Relations chairperson. Your president has faith that you will preserve the history of the coming year to show the next generation what we have done.

What is a Historian? Per Merriam Webster, a historian is a "student or writer of history." This could be through photographic material.

What is Media Relations? It is the act of telling or recounting an event through public forums- newspapers, social forums, newsletters, etc.

As the Historian/Media Relations chairman, you are recounting the events that took place during a given time and keeping record of those events for your Auxiliary. This can then be shared to the members and the community as to what we do for veterans, their families, students, and our communities.

Duties of a Historian/Media Relations

- Memory Keeper of the 5 W's: Who, What, When, Where and Why.
- Compile the memories in a chronological order in written and/or digital format.
- Capture the program year.
- At the end of the year present to your President a written report of the year. Additional materials can and should include such things as photos, newspapers clippings, cards, communications with the Auxiliary, or other special documents.

The Auxiliary Publicity Guide, located on the National and Department websites, will give you and your Auxiliary valuable information to complete this program. It will help to give you guidance around what activities or events are newsworthy and how to go about having articles published or getting the media to your events.

Preserve your Auxiliary story whether it be in a

- Traditional photo album
- Traditional scrap book
- Digital photo album
- Digital scrap book
- Three-ring Binder

Finally, Just Have Fun making memories!

NATIONAL AWARDS

Most outstanding Historian & Media Relations report

- Citation to every Auxiliary that submits a Historian & Media Relations report to their Department Historian & Media Relations Chairman by March 31, 2023. Criteria and entry form (required) available at vfwauxiliary.org/resources.
- Citation and \$25 to one Auxiliary in each four conferences with the most outstanding Historian & Media Relations report.

DEPARTMENT AWARDS

- ✓ Best Overall Historian/Media Relations program for the year among all membership categories
\$10 and citation of Merit to the Auxiliary and citation to the Chairmen
- ✓ Historian Book contest
\$20, \$15, and \$10 to the Auxiliaries for the 1st, 2nd, and 3rd place winners
- ✓ Citation to each Auxiliary who submits pictures of the Department President's Official Visit

MEMBERSHIP CATEGORIES

#1 -10-36	#2 -37-50	#3 51-68	#4 - 69-84	#5 - 85-98
#6 - 99-115	#7 - 116-139	#8 -140-166	#9 -167-237	#10 -238-OVER

Achievements	Completed	Reported
Auxiliary utilized the Historian material/resources available on the National VFW Auxiliary website		
Create a Historian's book documenting the year by any means		
Monthly or quarterly newsletter sent to each member via printed mail or email		
Maintained a Facebook page either jointly or separately from the VFW (Indicate if joint or separate)		
Maintained a website either jointly or separately from the VFW (Indicate if joint or separate)		
Held a Media Relations "how to" training to educate your members (Examples: logging into MALTA, navigate Facebook or other social media)		
Use Media to Promote your Auxiliary. How and what media was used		
Submit two (2) photos of Department President Official Visit to your District		
Submit two (2) photos of Department President, Department Officer, or Department Chairmen attending your District or Auxiliary meeting or events		
Chairman attended a School of Instruction – Sunday 2022 Convention Training, District Meeting, Fall Conference or Mid-Winter Conference		
Chairman attended their own District Meeting		
Reported every quarter		

Heather Shepherd, Historian/Media Relations Chairman
5885 W Columbia
Mason, MI 48854
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Michigan Department VFW Auxiliary Hospital Guide Sheet 2022-2023

www.vfwauxmi.org

Facebook Page: Hospital-Michigan

National Theme: Hands that Serve, Hearts that Care

Department Theme: Be the Anchor for Our Veterans, Hold Them Steady and Safe

Program Goals

Volunteer Recruitment, Recognition and Support

Valentines for Veterans

Women Veterans Health Care

Honors Escort Program

Innovation in Serving Veterans

The Hospital Program is one of the first adopted by the VFW Auxiliary since the organization's formation in 1914. It provides us with an opportunity to offer smiles, compassion, hope and encouragement to Veterans confined to medical or nursing facilities. Support our Department President's theme, ***Be an Anchor for our Veterans Hold them Steady and Safe*** by becoming a Hospital Volunteer. Volunteers bring love and support to Veterans and their families, reducing their fear and loneliness. Give back to the men and women who have served our country.

Your Auxiliary can support the Hospital Program by donating money through the Department Office. Support all Michigan VA facilities and Veterans' homes by paying the Department Suggested Hospital donation. You can also earmark special donations for a particular VA facility or Veterans' home.

Remember, every nursing home, local hospital and VA medical facility are different in their policies, allowable activities, and screening procedures. Find out from them what is possible before solidifying your plans for an activity.

Volunteer Recruitment, Recognition and Support

During the last two years, medical facilities had to shut down visitors and onsite volunteering due to COVID-19 and its variants. Facilities are slowly beginning to open their doors to volunteers. Consider joining the team of volunteers at a VA or non-VA medical facility in your area.

With the current shortage of nurses and medical personnel, volunteers are even more critical. Recruit family, friends, neighbors, and people in your community to become volunteers. New adult or youth volunteers can be auxiliary members or non-members sponsored by your Auxiliary.

Volunteer Recognition is key to retaining and even recruiting volunteers. At an auxiliary meeting or a special recognition event, present Volunteer Appreciation Certificates, Volunteer Hour Service Pins, and/or gifts. One member volunteer from each Auxiliary may be nominated as Outstanding Hospital Volunteer of the Year.



Valentines for Veterans



Do you have a **heart** for Veterans? The week of Valentine's Day (February 14) is "National Salute to Veteran Patients Week". It is a time to say a **heartfelt** "Thank You" to the thousands of Veterans who are receiving care in Michigan's medical centers, outpatient clinics, domiciliaries, and nursing homes.

Honor Veteran patients on Holidays.

EVERY day is the perfect day to honor our Veteran patients! Many Veterans need something to brighten their day, especially those without family coming to visit on holidays. Think "out of the box"! Why not plan an activity for Easter, Ground Hog Day, 1st Day of Summer, Super Bowl Sunday, Sweetest Day, Patriot Day, or POW-MIA Day?

Women Veterans Health Care

The VA strives to provide ALL Veterans, regardless of gender, with high-quality primary care, preventative services, and specialty, clinical care. Women are the fastest growing group within the Veteran population; yet less than one-third use their earned VA health care benefits. To meet the unique needs of Women Veterans, the VA continues to tailor and develop comprehensive health services. Their privacy, safety and dignity are protected rights.

"Women Veterans Day: She Served, She Sacrificed. She Deserves". Start the year off right by planning an event or activity for the June occasion.

Honors Escort Program

Some of Michigan's VA medical facilities have already adopted this program as part of the end-of-life protocol for Veterans who depart while in their care. It provides an opportunity for the Veteran's family and friends, other Veterans, and medical staff to honor the departed Veteran with reverence and respect.

We need to promote this program to Michigan VA and non-VA facilities. The Honors Escort Program may differ based on the facility's resources.

Innovation in Serving Veterans

Our lives changed as a result of the pandemic. We must look for new, creative ways to serve our Veterans in hospitals, nursing home and Veterans receiving outpatient medical care. Also, Veteran patients would appreciate a change through innovative ways of recognition for their service and for their entertainment. Be creative and keep in mind our National President Jane's theme: ***Hands that Serve, Hearts that Care.***

NATIONAL AWARD FOR MEMBERS

- Citation to one member in each of the 10 Program Divisions who recruits the most Hospital (VA and non-VA facilities) volunteers from July 1, 2022 to March 31, 2023. Entry form (required) available at vfwauxiliary.org/resources.
- "Hospital Volunteer Recruiter of the Year" plaque awarded to one member in the nation who recruits the most Hospital volunteers (VA and non-VA facilities) from July 1, 2022 to March 31, 2023. Entry form (required) available at vfwauxiliary.org/resources.
- Citation to the Outstanding Hospital Volunteer of the Year in each of the 10 Program Divisions. Entry form (required) available at vfwauxiliary.org/resources.

NOTE: Member entries are due to Department Hospital Chairmen by March 31, 2023.

NATIONAL AWARD FOR AUXILIARIES

- Citation to every Auxiliary demonstrates an innovative method to serve hospitalized Veterans. Criteria and entry form (required) available at vfwauxiliary.org/resources. Auxiliaries must send the entry form to their Department Hospital Chairman by March 31, 2023. Citations will be mailed directly to participating Auxiliaries from National Headquarters.
- Citation and \$25 to one Auxiliary in each of the four Conferences with the most innovative method to serve hospitalized Veterans. Awards presented at the 2023 National Convention in Phoenix, AZ.

DEPARTMENT AWARDS

- ✓ Best **Hospital Program** in each membership category
\$10 and Citation of Merit to the Auxiliary; Citation to the Chairman
- ✓ **Most Innovative Method of Serving Hospitalized Veterans** in each membership category
\$10 and Citation of Merit to the Auxiliary; Citation to the Chairman
- ✓ Best Promotion of **Women Veterans' Health Care** in each membership category
\$10 and Citation of Merit to the Auxiliary; Citation to the Chairman.

- ✓ Best Overall Promotion of the **Volunteer Recruitment and Recognition**
\$10 and Citation of Merit to the Auxiliary; Citation to the Chairman.
- ✓ Best Overall Promotion of educating members and medical facilities on the **Honors Escort Program**
\$10 and Citation of Merit to the Auxiliary; Citation to the Chairman.
- ✓ Best Overall Promotion of **"Valentines for Veterans"**
\$10 and Citation of Merit to the Auxiliary; Citation to the Chairman.
- ✓ Plaque presented to Michigan's **OUTSTANDING HOSPITAL VOLUNTEER OF THE YEAR** at the 2023 Department Convention
- ✓ Special Citation to **each Auxiliary who nominates an Outstanding Hospital Volunteer** of the Year
- ✓ Special Citation to **each Auxiliary who submits** a National Entry Form for their **Most Innovative Method of Serving Veterans**
- ✓ Special Citation to each Auxiliary who recruited at least one new Hospital volunteer

MEMBERSHIP CATEGORIES

#1 -10-36	#2 -37-50	#3 51-68	#4 - 69-84	#5 - 85-98
#6 - 99-115	#7 - 116-139	#8 -140-166	#9 -167-237	#10 -238-OVER

Achievements	Completed	Reported
Reported total number of Auxiliary members who volunteer at any VA or non-VA facility (Auxiliary member to be counted one time per year.)		
Total number of hours that Auxiliary members volunteered at any VA and/or non-VA medical facility (Report throughout the year every time)		
Total number of hours that Sponsored Volunteers and/or students volunteered under the VFW Auxiliary sponsorship and supervision at any VA and/or non-VA medical facility		
Promoted, participated or hosted/co-hosted any of the following activities: Honor's Escort, National Salute to Veteran Patients-Valentines for Veterans, Veterans Health Care(VHA), Women Veterans Health Care Program (Report whether done with/without your VFW Post)		
Donated money to the Department Hospital Program or items to any VA or non-VA medical facility		
Sponsored or conducted an event or activity in any VA or non-VA medical facility		
Demonstrated an "Innovative Method of Serving Hospitalized Veterans"		
Recruited new ADULT Hospital Volunteers		
Recruited new YOUTH Hospital Volunteers		
Recognized volunteers with Hospital Volunteer Appreciation Certificates and Service Pins		
Chairman attended a School of Instruction – Sunday 2022 Convention Training, District Meeting, Fall Conference or Mid-Winter Conference		
Chairman attended their own District Meeting		
Reported every quarter		

Mariann Hamann, Hospital Chairman
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 Inkster, MI 48141
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mhamann61547@hotmail.com



Michigan Department VFW Auxiliary Legislative Guide Sheet 2022-2023

www.vfwauxmi.org

Facebook Page: Legislative-Michigan

National Theme: Hands that Serve, Hearts that Care

Department Theme: Be the Anchor for Our Veterans, Hold Them Steady and Safe

PROGRAM GOALS

Be an Advocate

Be Informed

Be Engaged

The primary objective of the Legislative Program is to improve the lives of our veterans, service members and their families through advocacy. You are joining 1.5 million other VFW and Auxiliary members to influence lawmakers whose decisions affect veterans and their families every day. Join these comrades, brothers, and sisters in letting your voice ring out in legislators' offices this year.

The Priority Goals reflect the resolutions passed by the VFW to strengthen and ensure an adequate VA system for millions of current and future veterans. They call for much-needed attention to emergencies such as veteran homelessness and suicide. They request fully-funding research on traumatic brain injuries, reducing the claims backlog, fighting veteran unemployment, and improving timely transition assistance for veterans after leaving military service. This year's VFW Priority Goals focus on,

- ✓ Budget
- ✓ Health Care
- ✓ Disability Assistance and Memorial Affairs
- ✓ Education, Employment and Transition Assistance
- ✓ Military Quality of Life
- ✓ National Security, Foreign Affairs and POW/MIA

The VFW Priority Goals are enhanced by the *VFW Action Corps Weekly*, which feature pending VFW-supported legislation. It's free and full of news about what's happening on Capitol Hill, with veterans and service member issues and with our National Security. Therefore, please join us in supporting legislative efforts by supporting our Priority Goals outlined in the upcoming year by signing up for the VFW Action Corps Weekly. Please visit <https://votervoice.net/VFW/register/> to sign up.

Another key objective of the Legislative Program is proactive education and involvement regarding VFW Priority Goals. Please be sure to visit the VFW Auxiliary's National Website for an array of legislative tools: vfwauxiliary.org/resources/.

The Legislative Program is an important part of the mission of supportive service that the Veterans of Foreign Wars Auxiliary has developed and maintained for over a century. We help many with our efforts and you are appreciated for being a member of this worthwhile endeavor and wonderful organization. Therefore, sisters and brothers prepare to be the anchor for our Veterans so we may hold them steady and safe.

NATIONAL AWARDS FOR AUXILIARIES

Most outstanding consistent partnership and/or communication with young adult civic and/or political groups.

- Citation to every Auxiliary that maintains a consistent partnership and/or communication with young adult civic and/or political groups. Criteria and entry form (required) available at vfwauxiliary.org/resources. Auxiliaries must send the entry form to their Department Legislative Chairman by March 31, 2023. Citations will be mailed directly to participating Auxiliaries from National Headquarters.
- Citation and \$25 to one Auxiliary in each of the four Conferences with the most outstanding consistent partnership and/or communication with young adult civic and/or political groups. Winners will be announced and awards presented at the 2023 National Convention in Phoenix Arizona.

DEPARTMENT AWARDS FOR AUXILIARIES

- ✓ Best overall consistent partnership and/or communication with young adult civic and/or political groups
\$10 and Citation of Merit to the Auxiliary
- ✓ Best Legislative program in each membership category
\$10 and Citation of Merit to the Auxiliary
- ✓ Best overall VFW Priority Goals and Action Corps Weekly
\$10 and Citation of Merit to Auxiliary

MEMBERSHIP CATEGORIES

#1 -10-36	#2 -37-50	#3 51-68	#4 - 69-84	#5 - 85-98
#6 - 99-115	#7 - 116-139	#8 -140-166	#9 -167-237	#10 -238-OVER

Achievements	Completed	Reported
Auxiliary utilized the Legislative material/resources available on the National VFW Auxiliary website.		
Report the number of Auxiliary members who are subscribed to VFW's <i>Action Corps Weekly</i> E-Newsletter		
Promoted, participated and/or hosted activities regarding the VFW Priority Goals		
Auxiliary members contacted their legislators on veteran's issues by any means (Report each contact.)		
Auxiliary members attended events where they could interact with legislators (Report each event.)		
Communicate pending legislation and legislative alerts		
Trained members on legislative process		
Encouraged "Vote in Honor of a Veteran" initiative		
Chairman attended a School of Instruction – Sunday 2022 Convention Training, District Meeting, Fall Conference or Mid-Winter Conference		
Chairman attended their own District Meeting		
Reported every quarter		

Melissa J Selders, Legislative Chairman
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Westland, MI 48185
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Michigan Department VFW Auxiliary Membership Guide Sheet 2022-2023

www.vfwauxmi.org

Facebook Page: Membership-Michigan

National Theme: Hands that Serve Hearts that Care

Department Theme: Be the Anchor for Our Veterans, Hold Them steady and safe

Program Goals

Invite New Members

Include Current Members

Invest in the Future of the Organization

YOUR MISSION- GROW THIS ORGANIZATION SO IT IS AROUND FOR ANOTHER 100 YEARS!

We need to invest in our organization by inviting new, younger members that will eventually lead this organization forward for the next 100 years. In the past many Auxiliaries have not invested in their new members and now as their current membership gets older and cannot do all the things needed to have a healthy Auxiliary, we're facing an age gap.

This year we will focus heavily on Social Media and recruitment of new members by making recruiting videos, short videos on the mission of the Auxiliary, the programs that we offer, and why joining this organization is so rewarding and important.

This doesn't mean that we forget about retaining our current members, everyone needs to feel accepted and given a chance to thrive.

NATIONAL AWARDS FOR MEMBERS

Heart-Shaped Hands Pin to each VFW and VFW Auxiliary member who recruits five (5) new members to the VFW Auxiliary from July 1, 2022 through May 31, 2023. Due to Department Treasurer by June 10, 2023. Pin will be mailed directly to the member from National Headquarters.

National Membership Achievement Award to each VFW and VFW Auxiliary member who recruits twenty (20) new members to the VFW Auxiliary from July 1, 2022 through May 31, 2023. Due to Department Treasurer by June 10, 2023. Award will be presented at the 2023 National Convention in Phoenix, Arizona or mailed directly to the member from National Headquarters.

Hands that Serve, Hearts that Care Award to one VFW Auxiliary member in the nation who recruits the most new members from July 1, 2022 through May 31, 2023. The award will feature the member's name on it alongside the name of an honored veteran. Due to Department Treasurer by June 10, 2023. Award will be Presented at the 2023 National Convention in Phoenix, Arizona or mailed to the Department for presentation. Department Treasurers and VFW Members are not eligible.

NATIONAL AWARDS FOR AUXILIARIES

- \$25 to each Auxiliary that reaches 95% Plus in Membership by November 30, 2022
- \$25 to each Auxiliary that reaches 98% Plus in Membership by March 31, 2023
- \$50 to each Auxiliary that reaches 100% Plus in Membership by June 30, 2023

NATIONAL AWARDS FOR DEPARTMENTS

- \$200 to the Department for 95% Plus in Membership by November 30, 2022
- \$250 to the Department for 98% Plus in Membership by March 31, 2023
- \$300 to the Department for 100% Plus in Membership by June 30, 2023
- Conference vs. Conference
 - Each member within the Conference with the highest total percentage in Membership by January 31, 2023 will be invited to attend a private VIP Membership Event with the National Line Officers at the 2023 Mid-Year Conference.
 - Each member within the Conference with the highest total percentage in Membership by June 30, 2023 will be invited to attend a private VIP Membership Event with the National Line Officers at the 2023 National Convention in Phoenix, Arizona.

DEPARTMENT AWARDS FOR MEMBERS

- ✓ For every one (1) new or rejoined member that you recruit, your name will be entered in up to three drawings for \$10 prizes. There will be a drawing at Fall Conference with 20 names drawn, a drawing at Mid-Winter with 15 names drawn, and a drawing at Department Convention with 10 names drawn. Once a name is placed in the drawing, it will remain in the drawing throughout the year. VFW and Auxiliary members are eligible for this award.
- ✓ Each Auxiliary or VFW Post member who secures 20 new or rejoined members from July 1, 2022, to April 30, 2023, with the official form received at Department Headquarters no later than May 31, 2023, will receive a \$50 check at Department Convention.

DEPARTMENT AWARDS FOR AUXILIARIES

- ✓ Each Auxiliary that secures a minimum of five (5) New/ Rejoined members and received at Department Headquarters by November 15, 2022, will be entered in a drawing for \$50.00. Additional \$50 drawings to be held at Mid-Winter and Department Convention. To be eligible for Mid-Winter drawing the new or rejoined members must be received at Department by January 15, 2023. To be eligible for Department Convention the new or rejoined members must be received at Department by May 31, 2023. Once entered the Auxiliary will remain in the drawing through Department Convention.
- ✓ Each Auxiliary that reaches 100% will be entered into a drawing. Once entered the Auxiliary will remain in the drawing through June Convention. Each Auxiliary drawn will receive \$25. Fifteen (15) will be drawn at Fall Conference, ten (10) at Mid-Winter and five (5) at Department Convention.
- ✓ A Citation of Merit to the Auxiliary for achieving 100% by May 31, 2023.

MEMBERSHIP CATEGORIES

#1 -10-36	#2 -37-50	#3 51-68	#4 - 69-84	#5 - 85-98
#6 - 99-115	#7 - 116-139	#8 -140-166	#9 -167-237	#10 -238-OVER

Achievements	Completed	Reported
Utilized the membership materials/resources available on the National VFW Auxiliary Website		
Auxiliary promoted, participated, hosted or co-hosted with their VFW Post, activities regarding VFW and/or VFW Auxiliary education and Membership Recruitment		
Auxiliary chairman educated their members on the benefits of their membership (Ex: insurance plans, travel benefits, cancer grants, hearing plans, etc.)		
Auxiliary chairman educated their members on the National Membership program awards.		
Auxiliary members at any level participated in any recruiting event.		
Make a 1-2 minute membership recruitment video		
Achieved 100% in membership by November 30, 2022		
Achieved 100% in membership by January 31, 2023		
Auxiliary sent dues reminders utilizing MALTA		
Chairman attended a School of Instruction – Sunday 2022 Convention Training, District Meeting, Fall Conference or Mid-Winter Conference		
Chairman attended their own District Meeting		
Reported every quarter		

Della Steege, Membership Chairman
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 989-666-7732
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Michigan Department VFW Auxiliary Mentoring for Leadership Guide Sheet 2022-2023

www.vfwauxmi.org

Facebook Page: Mentoring for Leadership-Michigan

National Theme: Hands that Serve, Hearts that Care

Department Theme: Be the Anchor for Our Veterans, Hold Them Steady and Safe

Program Goals

Ensure a Positive Member Experience
Engage in Learning and Training Opportunities
Develop and Empower Members for Leadership Roles

Congratulations on being appointed Chairman of your Auxiliary's Mentoring for Leadership Program, a program essential to your Auxiliary and our entire organization's future. The purpose of this program is for each member to be the best member they can be, regardless of what job you hold for the Auxiliary.

We invest in our Auxiliaries when we mentor, encourage, and empower our members as it shows we care about them. When we all take an active role in the mentoring process, we can achieve wonderful things for our Veterans and their families. When we all work together, we all win.

What characteristics do you think of when you think of a mentor? Write them down and share them at your next Auxiliary meeting. Mentoring provides guidance and understanding.

Mentoring means offering direction, guidance, knowledge of procedures, and teaches proper procedures during Auxiliary meetings. A mentor is someone who helps new or returning members understand and participate in meetings. A mentor influences the personal growth of a member. For those being mentored, we have found that this program builds not only knowledge but builds confidence and future leaders. Mentors enable members to give back to their Auxiliary and organization.

NATIONAL AWARDS FOR MEMBERS

1. Citation to the first, second and third place member in each Department who is instrumental in fulfilling the role as a mentor/leader. Nomination form (required) available at vfwauxiliary.org/resources. Citations will be mailed directly to the member.

NATIONAL AWARDS FOR AUXILIARIES

1. Most unique activity or training in the Auxiliary to show members how to find and train mentees.
 - Citation to every Auxiliary that has an activity or training in the Auxiliary to show members how to find and train mentees. Criteria and entry form (required) available at vfwauxiliary.org/resources. Auxiliaries must send the entry form to their Department Mentoring for Leadership Chairman by March 31, 2023. Citations will be mailed directly to participating Auxiliaries from National Headquarters.
 - Citation and \$25 to one Auxiliary in each of the four Conferences with the most outstanding activity or training in the Auxiliary to show members how to find and train mentees. Winners will be announced and awards presented at the 2023 National Convention in Phoenix, Arizona.

DEPARTMENT AWARDS

1. The top three winners selected by the Department Mentoring for Leadership Chairman for the Most Outstanding Mentor/Leader will receive:
 - 1st Place: \$25.00 and Citation of Merit to the Auxiliary
Entry will be submitted to National.
 - 2nd and 3rd Place: Certificates of Achievement to the winners
\$10.00 and Citation of Merit to the Auxiliary.
2. Best overall activity or training in the Auxiliary to show members how to find and train mentees.

MEMBERSHIP CATEGORIES

#1 -10-36	#2 -37-50	#3 51-68	#4 - 69-84	#5 - 85-98
#6 - 99-115	#7 - 116-139	#8 -140-166	#9 -167-237	#10 -238-OVER

Achievements	Completed	Reported
Auxiliary utilized the Mentoring for Leadership material/resources available on the National VFW Auxiliary website		
Auxiliary educated members on the National Mentoring for Leadership Program Awards		
Auxiliary had members who stepped up to the role of mentor. (Report how many members and how.)		
Auxiliary held a special recognition for the mentors in their Auxiliary.		
Chairman attended a School of Instruction – Sunday 2022 Convention Training, District Meeting, Fall Conference or Mid-Winter Conference		
Chairman attended their own District Meeting		
Reported every quarter		

Diana Herrick
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Michigan Department VFW Auxiliary Scholarships Guide Sheet 2022-2023

www.vfwauxmi.org

Facebook Page: Scholarships-Michigan

National Theme: Hands that Serve, Hearts that Care

Department Theme: Be the Anchor for Our Veterans, Hold Them Steady and Safe

PROGRAM GOALS

Student Participation
Recipient Recognition
Community Awareness
Increasing the Fund

Congratulations VFW Auxiliary Scholarship Chairman! You have been selected to bring the opportunity of a lifetime to the students in your community. Spread the word to our younger generation the meaning of Patriotism by participating in the VFW & Auxiliary Scholarships offered to help them achieve their full potential. You can achieve all goals by completing the following programs. Please note that there are now two separate Patriotic Art Contests, one for two-dimensional art and one for three-dimensional art.

1. **Continuing Education Scholarship:** This program is open to any Auxiliary member (who has been a member for at least a year), their spouse, son, or daughter. Entrant must be at least 18 years old, complete the application, and submit an essay. The application must be received at National Headquarters **by February 15, 2023**. Four \$1,000.00 scholarships will be awarded.
2. **Young American Creative Patriotic Art Contest:** This two-dimensional contest is open to any student in grades 9-12, who is a U.S. Citizen or U.S. National. Applicant does not have to be related to a VFW or VFW Auxiliary member but must attend school in the same Department as the sponsoring VFW Auxiliary. Entries will be judged on Patriotic theme and technique. One Michigan winner will be forwarded to National. Please refer to the student brochure that can be found at www.vfwauxiliary.org/scholarships for more details on requirements for artwork and the application.
3. **3-Dimensional Patriotic Art Contest:** Refer to the guidelines listed above in the Young American Creative Patriotic Art Contest.

Deadlines for both contests: Local Auxiliary – March 31, 2023 Department – April 15, 2023

Donations to the Patriotic Art Escrow Fund is a vital part of this program to help increase the awards for this contest. The goal is to increase the number and dollar amounts of the awards. Your Auxiliary's participation in a fundraiser will help with this cause.

4. **Assist VFW Post with Voice of Democracy Audio-Essay Contest:** (Theme to be announced) This contest is open to all students, including home schooled students, in grades 9-12. Students must be a resident of the state where entered. A theme is assigned by the National VFW every year. Students write and then record their original 3-5-minute essay on the theme announced on an audio CD or flash drive. Please refer to student brochure that can be found at www.vfwauxiliary.org/scholarships for complete details on requirements and application for contest.

Deadlines-Student submits to Post **by Oct. 31, 2022**. Post submits to the District by **November 15, 2022**.

5. **2022-23 Assist VFW Post with Patriot's Pen Essay Contest:** (Theme to be announced) This contest is open to all students, including home-schooled students, in grades 6-8. Students must be a resident of the state where entered. Student must write an original 300-400-word essay on the National Theme. Please refer to the student brochure at www.vfwauxiliary.org/scholarships for complete details on requirements and application for contest.

Deadlines-Student submits to Post **by Oct. 31, 2022.** Post submits to the District by **November 15, 2022.**

Scholarship and Contest Resources

VFW website: www.vfw.org/community/youth-and-education

VFW Auxiliary website: www.vfwauxiliary.org/scholarships

Department website: www.vfwauxmi.org/scholarships

VFW Store: www.vfwstore.org or call 833-839-838

NATIONAL AWARDS FOR AUXILIARIES

Most outstanding promotion and/or participation of the Patriotic 3-Dimensional Art Contest

- Citation to every Auxiliary that promotes the 3-Dimensional Young American Creative Patriotic Art Contest. Criteria and entry form (required) available at www.vfwauxiliary.org/resources. Auxiliaries must send the entry form to their Department Scholarships Chairman by March 31, 2023.
- Citation and \$25 to one Auxiliary in each of the four Conferences with the most outstanding promotion of the 3-Dimensional Art Contest.

DEPARTMENT AWARDS

- ✓ Best promotion of the Scholarship Program in each membership category
\$10 and a Citation of Merit to the Auxiliary; Citation to the Chairman
- ✓ Best Overall promotion of the Continuing Education Scholarship
\$10 and a Citation of Merit to the Auxiliary; Citation to the Chairman
- ✓ Best Overall promotion of 2-Dimensional Patriotic Art Contest
\$10 and a Citation of Merit to the Auxiliary; Citation to the Chairman
- ✓ Best promotion of 3-Dimensional Young American Creative Patriotic Art Contest in each membership category. Auxiliary must send the required National entry form to the Department Chairman.
\$10 and a Citation of Merit to the Auxiliary; Citation to the Chairman
- ✓ Best Overall promotion of Voice of Democracy
\$10 and a Citation of Merit to Auxiliary; Citation to Chairman
- ✓ Best Overall promotion of Patriots Pen Program
\$10 and a Citation of Merit to Auxiliary; Citation to Chairman

MEMBERSHIP CATEGORIES

#1 -10-36	#2 -37-50	#3 51-68	#4 - 69-84	#5 - 85-98
#6 - 99-115	#7 - 116-139	#8 -140-166	#9 -167-237	#10 -238-OVER

Achievements	Completed	Reported
Promoted/participated in programs (Continuing Education, Patriotic Art 2- and 3-Dimensional, Patriot's Pen, and Voice of Democracy-Report each program and how you promoted it.)		
Donated to the national Continuing Education Scholarship Contest, Young American Creative Patriotic Art Scholarship fund, 3-Dimensional Patriotic Art Contest Scholarship fund		
Submitted an entry in the 2-Dimensional Young American Creative Patriotic Art Contest – (Report number of entries to the Auxiliary for judging.)		
Submitted an entry in 3-Dimensional Young American Creative Patriotic Art Contest. (Report number of entries to the Auxiliary for judging.)		
Hosted or co/hosted an awards ceremony to recognize awardees and participants in the Scholarships contests.		
Donated to the national 3-Dimensional Patriotic Art Escrow Fund (Report how much was donated.)		
Sent in required national form for the Patriotic 3-Dimensional Art Contest		
Chairman attended a School of Instruction – Sunday 2022 Convention Training, District Meeting, Fall Conference or Mid-Winter Conference		
Chairman attended their own District Meeting		
Reported every quarter		

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Michigan Department VFW Auxiliary Veterans & Family Support Guide Sheet 2022-2023

www.vfwauxmi.org

Facebook Page: Veterans & Family Support-Michigan

National Theme: Hands that Serve Hearts that Care

Department Theme: Be the Anchor for Our Veterans, Hold Them Steady and Safe

PROGRAM GOALS

VFW National Veterans Service (NVS)

VFW Veterans & Military Support Programs

Assist Veterans, Service Members and Their Families

Promote Veteran & Military Suicide Prevention and Mental Health Awareness

VFW National Veterans Service

NVS helps veterans, service members, and their families obtain the benefits they deserve – at no cost. NVS provides a nationwide network of nearly 200 VFW Service Officers who help veterans navigate the Veterans Affairs system.

VFW Veterans & Military Support Programs

VFW Veterans & Military Support Programs serve active-duty and recently discharged military.

- **Military Assistance Program (MAP):** helps VFW and Auxiliary members give more to their local military units. It helps forge and nurture bonds with those units by providing financial assistance for Posts, Districts, and Departments to sponsor morale-boosting send-offs, homecomings, and casual get togethers.
- Post and Auxiliaries participating in **Adopt-a-Unit** and Family Readiness Group events can also receive assistance. MAP keeps care packages circulating by covering postage costs. For guidelines to apply for MAP funds, contact the VFW Veterans & Military Support office at 816-756-3390.
- **Unmet Needs** provides grants up to \$1,500 to active-duty service members and their families to assist with basic life needs. To learn more, visit vfw.org/assistance/financial-grants.
- **Sport Clips Help A Hero Scholarship:** awards scholarships of up to \$5,000 to qualifying veterans and service members to help them complete their educational goals without incurring excessive student loan debt. For more information, visit vfw.org/assistance/student-veterans-support.

Promote Veteran & Military Suicide Prevention and Mental Health Awareness

Make a difference in the life of a veteran or service member in crisis by educating yourself and others about the warning signs of suicide.

- The Veterans Crisis Line connects veterans in crisis and their families and friends with qualified, caring Department of Veterans Affairs responders through a confidential toll-free hotline, online chat, or text. Veterans and their loved ones can:
 - Call 1-800-273-8255 and Press 1
 - Chat online at veteranscrisisline.net
 - Send a text message to 838255

NATIONAL AWARDS

Most outstanding activity and/or event that supports veteran, military, and family caregivers.

- Citation to every Auxiliary that hosts an activity and/or event that supports veteran, military, and family caregivers. Criteria and entry form (required) available at vfwauxiliary.org/resources. Auxiliaries are to send entry form to their Department Veterans & Family Support Chairman by March 31, 2023.
- Citation and \$25 to one Auxiliary in each of the four Conferences with the most outstanding activity and/or event that supports veteran, military, and family caregivers. Winners will be announced and awards presented at the 2023 National Convention in Phoenix, Arizona.

Most outstanding activity and/or event that increases awareness of homeless veterans.

- Citation to every Auxiliary that hosts an activity and/or event to increase awareness of homeless veterans. Criteria and entry form (required) available at vfwauxiliary.org/resources. Auxiliaries are to send entry form to their Department Veterans & Family Support Chairman by March 31, 2023.
- Citation and \$25 to one Auxiliary in each of the four Conferences with the most outstanding activity and/or event that increases awareness of homeless veterans. Winners will be announced and awards presented at the 2023 National Convention in Phoenix, Arizona.

DEPARTMENT AWARDS

- ✓ Best Veterans & Family Support program in each membership category
\$10 and Citation of Merit to Auxiliary
- ✓ Best Overall activity/event that increases awareness of homeless veterans. Auxiliary must send required form to Department Chairman.
\$10 and Citation of Merit to Auxiliary
- ✓ Best Overall Promotion and fundraising for the National Veterans Services and VFW Veterans and Military Support program
\$10 and Citation of Merit to Auxiliary; Citation to Chairman
- ✓ Best Overall project, event or activity that supports Veteran and Military Caregivers.
\$10 and Citation of Merit to Auxiliary; Citation to Chairman
- ✓ Citation to the Auxiliary for participation in any of the following programs: food insecurity, female veterans, and/or suicide prevention.

MEMBERSHIP CATEGORIES

#1 -10-36	#2 -37-50	#3 51-68	#4 - 69-84	#5 - 85-98
#6 - 99-115	#7 - 116-139	#8 -140-166	#9 -167-237	#10 -238-OVER

Achievements	Completed	Reported
Auxiliary utilized the Veterans & Family Support material/resources available on the National VFW Auxiliary website		
Auxiliary promoted, participated, hosted/co-hosted with your VFW Post activities for any of these programs: Disaster Relief, Military Assistance (MAP), National Veterans Service (NVS), Unmet Needs, Veterans & Military Suicide Prevention and Mental Health Awareness		
Auxiliary provided direct aid to veterans, service members, and/or their families (i.e. meals, transportation, cards, packages, donations, etc.)		
Sponsored/participated in events or projects for Homeless Veterans. (Stand Downs, clothing drives, Beds for Vets, etc.)		
Reported number of veterans, service members and/or their families assisted. (Report each time you assist)		
Promoted veteran and military suicide prevention and mental health awareness		
Provided support to veterans and their caregivers		
Chairman attended a School of Instruction – Sunday 2022 Convention Training, District Meeting, Fall Conference or Mid-Winter Conference		
Chairman attended their own District Meeting		
Reported every quarter		

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Michigan Department VFW Auxiliary Youth/Camp Trotter Guide Sheet 2022-2023

www.vfwauxmi.org

Facebook Page: Youth/Camp Trotter-Michigan

National Theme: Hands that Serve, Hearts that Care

Department Theme: Be the Anchor for Our Veterans, Hold Them Steady and Safe

PROGRAM GOALS

Creating, Sponsoring and Working with Youth Groups

Youth Groups Supporting our Veterans Citations

Patriotic Youth Award

Get Excited for the Red, White and Blue!

Patriotism through Literacy

Illustrating America

Youth

Throughout the year I will be sending out monthly Bulletins to help remind you of dates and information that will help you achieve your Program Goals. Make sure you include your K – 12 on all your Youth Projects. Like the National Theme says, we are the hearts that care about those who served. So, we need to get our youth more educated and involved so they too can learn to serve and care.

VFW Camp Trotter for Children

The most beautiful camp in the state is Camp Trotter! It is approximately 20 acres on Bills Lake, with lots of fun things to do for all ages. The Department of Michigan is still the only state in the nation with their own camp. Camping season for 2022 is open for children ages 7 through 12. If you have never been there, I encourage you all to go. Don't forget about Camp Trotter Family Day in August. Fun will be had by all! Camp Trotter is currently looking to fill some staffing positions this season, if anyone is interested, please contact the VFW Department Camp Trotter Chairman at (734) 486-8608 to get an application and get it turned in as soon as possible.

Here are some important Camp Trotter dates and events:

- ✓ April 23-24, 2022 Clean-up Days
- ✓ July 10, 2022 Camping season starts
- ✓ August 20, 2022 Camp Trotter Family Day

2022 Camp Dates:

July 10-16	July 24-30
July 17-23	July 31-Aug. 6

NATIONAL AWARDS FOR AUXILIARIES

Most outstanding veteran grave beautification activity and/or event by an Auxiliary with youth involvement.

- Citation to every Auxiliary that hosts a veteran grave beautification activity and/or event with youth involvement. Criteria and entry form (required) available at vfwauxiliary.org/resources. Auxiliaries must send the entry form to their Department Youth Activities Chairman by March 31, 2023.
- Citation and \$25 to one Auxiliary in each of the four Conferences with the most outstanding Veteran grave beautification activity and/or event with youth involvement. Winners will be announced and awards presented at the 2023 National Convention in Phoenix, Arizona.

DEPARTMENT AWARDS FOR AUXILIARIES

- ✓ Best Auxiliary working with or sponsoring Youth Groups in each membership category
\$10 and Citation of Merit to the Auxiliary
- ✓ Best Auxiliary that hosts a veteran grave beautification activity and/or event with youth involvement. Auxiliary must send the required National entry form to the Dept. Chairman.
\$10 and Citation of Merit to the Auxiliary
- ✓ Best overall Promotion/participation in Patriotic Youth Award
\$10 and Citation of Merit to the Auxiliary
- ✓ Best overall Promotion/participation in Patriotism through Literacy
\$10 and Citation of Merit to the Auxiliary
- ✓ Best overall Promotion/participation in the Illustrating American Program
\$10 and Citation of Merit to the Auxiliary
- ✓ Best Camp Trotter Program and Promotion of the Camp in each program category
\$10 and Citation of Merit to the Auxiliary
- ✓ Citation to each Auxiliary donating to the Camp Trotter Scholarship/General Fund

DEPARTMENT AWARDS FOR STUDENTS

- ✓ Get Excited for the Red, White and Blue winner will receive \$100
- ✓ Illustrating America winner will receive \$100

MEMBERSHIP CATEGORIES

#1 -10-36	#2 -37-50	#3 51-68	#4 - 69-84	#5 - 85-98
#6 - 99-115	#7 - 116-139	#8 -140-166	#9 -167-237	#10 -238-OVER

Achievements	Completed	Reported
Auxiliary created, sponsored, or worked with youth group (Report each time and how many children were involved)		
Auxiliary recognized a youth group by presenting a "Youth Group Supporting our Veterans Citation" (Report number of citations presented)		
Auxiliary participated in Patriotism through Literacy (Report how many books donated)		
Auxiliary promoted/participated in the Red, White, Blue singing contest (Report number of entries to the Auxiliary for judging)		
Auxiliary promoted/participated in Illustrating America Art Contest (Report number of entries to the Auxiliary for judging)		
Hosted or co/hosted an awards ceremony to recognize awardees and participants in the Youth contests.		
Auxiliary awarded Patriotic Youth Awards (Report number of awards given)		
Auxiliary participated with Youth in the Grave Beautification program		
Auxiliary donated to the Camp Trotter Scholarship Fund (No minimum donation required)		
Auxiliary purchased Camp Trotter Life Membership-\$50 (Report number purchased)		
Auxiliary donated to Camp Trotter (Cash or items)		
Auxiliary promoted Camp Trotter through social media		
Auxiliary purchased program pins		
Chairman attended a School of Instruction – Sunday 2022 Convention Training, District Meeting, Fall Conference or Mid-Winter Conference		

Chairman attended their own District Meeting		
Reported every quarter		

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Michigan Department VFW Auxiliary AUXILIARY PROGRAM PIN BULLETIN JUNE/JULY/AUGUST, 2022

www.vfwauxmi.org

Facebook Page: (Youth and Camp Trotter)

National Theme: Hands that Serve, Hearts that Care

Department Theme: Be the Anchor for Our Veterans, Hold Them Steady and Safe

A Great Big H E L L O to all my VFW Auxiliary Sisters and Brothers. Well, here I am again, and I am so delighted and still excited, to be here again as your Program Pin Chairman for our incoming President, Diana Ward. THANK YOU Diana, for putting your trust in me for your 2022-2023 year.

I think you are going to love the little Ghost pin Diana has chosen for this year's pin. I will have them at June Convention, just like always.

Proceeds from the sale of all the pins will be going to YOUTH/CAMP TROTTER to help support their needs this year, as they reopen after our couple of COVID years. I will be glad to see all those kids happy to be at our Wonderful Camp Trotter this year.

The cost of the pin this year remains at \$2.00. That is a real bargain since everything else we purchase has gone up in price! Once again, we are asking you to bring a check with you to convention, to pay for your pins when you pick them up, just like all the previous years. I know that sometimes we forget, if that's the case, I'll just put you on the honor system and give you the pins when you are there at convention, rather than having to pay postage to have them sent to you. We are still suggesting each Auxiliary take 50 pins but if your Auxiliary cannot afford 50, 25 will be helpful. If you get 25 your check should be for \$50.00, and 50 pins will be \$100.00. You can always call me after convention to order more. For orders that I ship, the cost is an extra \$5.00. That is just to help us on the shipping costs for the year because shipping at post office has gone up again. Bottom line is ... we urge you to purchase whatever amount your Auxiliary can afford. ALL CHECKS MUST BE MADE PAYABLE TO: MI DEPT. VFW AUXILIARY. If you must mail the check...it comes to me, RUTH BARNHILL -49403 Linden Street, Plymouth, MI 48170. I keep all the records on pins, if you mail check directly to office, I won't know you paid. Keep it easy and send me the checks and I will get them to Nicole in a timely manner.

I will be located at the Registration table this year. I will be there Thursday, Friday and early Saturday. If you want to stop and pick up an order form and fill it out, you can bring it back and I'll have pins ready on Friday and Saturday.

One last thing, there will be a line on your YOUTH/CAMP TROTTER GUIDE SHEET for you to report your purchase of pins and get the credit. If, you can't attend the convention for whatever reason, PLEASE, call me (734-233-8121) and I will mail pins to you.

With all the business taken care of, I am looking eagerly forward to seeing all your smiling faces this year at convention and I am, once again, looking very forward to working with you ALL. THANKS, for all you do😊.

RUTH BARNHILL (A.K.A. RAFFLE RUTHIE) – CHAIRMAN
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