

Trainings Each Month starting in July going through April of 2022. 30-minute training, 15 minutes- program training-then Q & A

Same Zoom meeting Link for ALL Monthly Trainings

<https://us02web.zoom.us/j/2945999250?pwd=U1pqZXRzMW1ZcCtUFVxanNCNDFOUT09>

Meeting ID: 294 599 9250 Passcode: Yes or 264464

July-President/Protocol-Chief of Staff and mentoring

President-Stephanie Krueger Protocol- Deb Hanes Chief of Staff-Gloria Dobbie Mentoring- Judith Brown

- Leadership
- Best Practices
- Duties
- Be Prepared

August-Secretary/Gold Star Mothers -Scholarship

Secretary-Sandi Onstwedder Gold Star Mothers-Brenda Hilderbrandt Scholarships-Rose Marie Sancrant

- Duties of Auxiliary Secretaries
- Minutes of the Meeting
- Helpful Hints
- Communication

September-Treasurer/Trustee- Membership

Treasurer by Nicole Koutz

- Treasurer's Guide
- 990-N e-Postcard
- Bonding
- Auxiliary Treasurer's Report
- Member
- *New Treasurers-Notifying the IRS
- *Direct Deposits
- *Cancer Insurance and Grants
- *Retention of Records

October- Audit – Americanism

Audit- Judy Henson Americanism- Brenda Hilderbrandt

- How to do and audit
- How to check and audit
- How to read an audit

November-Website/Reporting Veterans and Family Support

Website-Nicole Koutz Reporting-Nicole Koutz Veterans and Family Support- Nancy Vredeveld

- Show where everything is
- Membership
- Reporting on the front end
- Members Only
- How to report

December-Communication- Legislation

Communication-Stephanie Krueger

Legislation-Jennifer Smith

- Importance of Bulletins
- Relations building with VFW
- All Communications
- Sharing information
- No Secrets

January-Ceremonies -Historian Media Relations

Ceremonies-Sandi Onstwedder

Historian Media Relations-Traci Lemon

- Memorials Service
- Veteran's Day
- Banquets
- Join Programs

February- Us Convince You- Hospital

Let Us Convince You- Sandi Onstwedder

Youth / Camp Trotter- Wendi Hall

March- Get Involved-Buddy Poppy/ National Home

Get Involved-Stephanie Krueger

Buddy Poppy/National Home-Kathy Hubbard

- The Importance
- Levels of the organization
- How

April- Traditions-Auxiliary Community Outreach

Traditions-Patricia Jankowski

Auxiliary Community Outreach-Christine Le Brun

- Showing your card
- Stand for flags.
- How to respect certain things (Bible, people, not moving when Chaplain on floor, ext)
- Meaning of different stances-Attention/parade rap
- Meaning of using the gavel

May -Building on the Foundation-Hospital

Building on the Foundation-Gloria Dobbie

Hospital- Mariann Hamann

- Officers Duties
- Programs & Reporting
- Extension, Membership & Recruiting
- National District Council Members
- Financial Responsibilities